



Somerset Folk Harp Festival

July 21-24, 2022
Sheraton Parsippany
Parsippany NJ
www.somersetharpfest.com

EXHIBITOR RATE SHEET

EXHIBIT HALL OPENS FRIDAY AT 11AM AND CLOSSES SUNDAY AT 3PM

If responding after March 31, please call and discuss booth availability before sending the contract. **While there is no deadline, the best booths in the best locations tend to go quickly.** First responders during our early-bird period can request specific locations.

Booth Specifications *Non-refundable deposit of \$250 per booth required to reserve*

Size: 10'x10'

Cost: \$495 each

Corner booths: available with minimum 2-booth purchase *plus* \$50. Include with deposit. Limited number. First come-first served.

Location: All booths are inside the Exhibit Hall. We assign all spaces and reserves the right to reassign spaces.

Furniture: It is **included** at no additional charge. Each booth gets a minimum of two tables and chairs.

Electricity & phone hookup: available for additional charge from the hotel. Download the hotel order form: <http://www.somersetharpfest.com/SheratonExhibitOrderForm.xls>. We *do not* guarantee access to a wall outlet! We must adhere to local fire safety regulations.

WiFi: Sorry there is no free WiFi. Hotel guests get free WiFi in their rooms & the hotel lobby.

Decorator services: pipe & drape for booths only. Table vendors *are not* guaranteed to have hanging space for banners behind them.

Content: Display must be orderly and blend in with the folk harp theme of our festival.

Sharing: 2 exhibitors may share a booth with the consent of the festival director. Only those exhibitors whose names are on the contract are permitted to exhibit in the assigned booth.

Table Space

Cost: \$250 each. *Non-refundable deposit of \$250 per space required.*

Location: Table spaces are generally located inside the Exhibit Hall, outside the exhibit hall in the festival lobby, if space in the hall is sold out (at the director's discretion).

Furniture: one 6-ft table and 2 chairs are included. Make sure you have a way to attach your banner or signage to the table or on a free-standing easel on the table top or behind your table.

Electricity & phone hookup: **not guaranteed** to be available without ordering from the hotel.

Content: tables are intended for vendors with one or two products to exhibit/sell. You are entitled to table-top space and the area behind your table.

Sharing: no sharing for table space.

STORAGE SPACE

Harp cases and boxes are stowed in one of the meeting rooms outside the exhibit hall area.

WEBSITE SPACE: all vendors and their logos and links are included on our website.

PAYMENT DEADLINE: full payment on the balance is due by **May 1, 2022.**



The Somerset Folk Harp Festival

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<http://www.somersetharpfest.com>