



Somerset Folk Harp Festival

July 20-23, 2017
Sheraton Parsippany
Parsippany NJ
www.somersettharpfest.com

Exhibitor Contract

This agreement is between the Somerset Folk Harp Festival, Kathy DeAngelo, Voorhees NJ and

Company Name: _____ Product(s): _____

Exhibitor Name: _____

Website Link: _____

The festival regulations on the next page are part of this agreement. The Festival management will not be held liable to the exhibitor, to his employees, to his agents, or to his guests, for any damage, loss, or injury from fire, water, storm, adverse weather, electricity, smoke, theft, labor disputes, acts of other exhibitors, or any causes whatsoever beyond the control of The Somerset Folk Harp Festival. Your payment signifies your agreement on these contract terms, *including parameters as outlined in the Exhibitor Kit.*

	Qty	Price	Total
<input type="checkbox"/> Exhibit Hall Booths (10'x10')		495	
<input type="checkbox"/> Corner booth guarantee (requires 2 booths)		50	
<input type="checkbox"/> Table Space (limited to one 6ft table we provide)		250	
TOTAL			
Two ways to pay: Pay in Full	<input type="checkbox"/>		
Or Non-refundable Deposit (per booth/table)	<input type="checkbox"/>	-250	
(By April 1, 2017) BALANCE DUE	<input type="checkbox"/>		
<input type="checkbox"/> Check enclosed <input type="checkbox"/> Pay with credit card info below			

A *non-refundable* deposit of \$250 per space or payment in full will confirm this contract. Keep a copy for your records. Deadline for the balance payment is **April 1, 2017**. This contract is void at the discretion of the festival director without full payment by **April 1, 2017**.

Make checks payable to Somerset Folk Harp Festival and mail to 11 Country Lane, Voorhees, NJ 08043
Feel free to email the completed form with credit card info back to me as a scanned image or a PDF.

Card Number _____ Exp. Date _____
We accept Visa, MasterCard, Discover

3-digit Security Code (on back of card): _____

I authorize full booth payment Deposit only Charge balance on due date

Company Name: _____

Address: _____

City/State/Zip: _____

Email address: _____

Phone: _____ FAX: _____

Signature: _____ Date: _____

Festival Regulations for 2017 (please read & keep this page)

These regulations are part of your contract with the Somerset Harp Folk Harp Festival.

- Acceptance of this contract by the Festival management is for the year 2017 only.
- Festival director will assign all spaces and reserves the right to reassign spaces.
- Sharing Booths. You may arrange to share a booth with one other exhibitor, with the consent of the Festival Director. The exhibitors whose names appear on this contract are the only entities allowed to exhibit in the booth assigned.
- Only those products/services listed on your contract are allowed in your booth and you may promote these only *within the confines of your booth*.
- **Booth/Table boundaries:** Please be advised that we will be rigorously enforcing booth boundaries. Unless the Festival director gives approval the sides of your exhibit extending beyond 5' from the curtain backdrop may not exceed 48 inches in height and no part of your exhibit may exceed 10 feet. **Table vendors:** Your boundaries are the top of your table and behind your table.
- **Security:** Exhibits must be ready and staffed at the time the exhibit hall opens and be manned at all times or monitored by a neighboring vendor. Exhibitors and their staff must wear name badges at all times in the Festival area. These will be provided by the Festival.
- All exhibits must have their name boldly displayed. Festival management has the right to remove signs that are of poor quality.
- Nothing edible or drinkable may be sold, dispensed, or given away without prior approval.
- All exhibits must be orderly and blend in with the folk harp theme of the Festival.
- There is absolutely NO SMOKING in any part of the Festival.

Please feel free to contact Kathy at any time during regular business hours to discuss any issues you have or ideas for making the festival, and you, more successful.

Download the Exhibitor Kit: <http://www.somsetharpfest.com/exhibitorkit.pdf>. Please review it, particularly since the new location at the Sheraton has different parameters that will affect your costs, particularly with regards to shipping and on-site services such as WiFi and electrical hook-ups.



The Somerset Folk Harp Festival

Kathy DeAngelo, Director
kathy@harpagency.com
Phone and Fax: 856-795-7637
11 Country Lane, Voorhees, NJ 08043
<http://www.somsetharpfest.com>

